

ST. MARY, QUEEN OF ANGELS
FINANCE COUNCIL MINUTES
07/10/2025

Attendance	Fr. Michael Elanjimattathil, David Beagley, Mark Ptacek, Jim Malone, John Malone and Jane Cline were in attendance. Duke Strobel was also in attendance. The meeting was called to order at 5:05 p.m. with a prayer.
Stone	Duke Strobel led a discussion regarding the needed stone repairs on the exterior of the church. Custom Builders has submitted a contract proposal for the work. While the Finance Council reached a consensus to proceed with the repairs, Fr. Michael advised that new projects should not be initiated during the transition between pastors. As a next step, Duke was asked to provide Fr. Michael with a copy of the contract for his review. Fr. Michael will then consult with Bishop Vincke for further guidance.
Shingles	The ridge cap on the roof continues to lose shingles. There was a manufacturing issue with the shingles and the contractor will be back to make the needed warranty repairs.
Investments	Jim Malone led the discussion on the Edward Jones investments. He noted some clean-up work was needed on the accounts as we transition to a new pastor. Jim Malone made a motion to follow Edward Jones recommendations to clean-up the accounts. • Resignation from Fr. Michael to remove him from the accounts. • Adopt resolution to change signers on the account. • Adopt the Business Account Authorization. • Adopt resolution to withdraw Clara Tuzicka funds and combine the funds with the Floyd Tuzicka fund. The motion passed unanimously. The Council reviewed the current signatory arrangements on parish checking accounts. It was noted that, in Father Michael's absence, two Finance Council members were included as authorized signers. The discussion included a review of best practices for financial controls. John Malone moved that any parish check in excess of \$2,500 must require two authorized signatures. The motion passed unanimously. Effective immediately parish office staff are directed to implement internal control procedures to ensure two signatures are obtained on all checks over \$2,500.
Ceiling Tiles	Fr. Michael noted several ceiling tiles were missed during the replacement phase. Arrangements will be made to ensure these are addressed and replaced accordingly.
Parking Lot	Concrete pouring has been completed, and work has now progressed to the sealing and striping phase. The final bill for the project has not yet been received. Following the recent meeting, the Finance Council toured the parking lot to observe the progress firsthand.
Laptop	Fr. Michael requested the opportunity to purchase the parish laptop he has been using, as it contains personal data and would be useful to him in his new assignment in Salina. While the

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initial request to purchase the laptop was denied, the Parish Finance Council unanimously agreed to gift the laptop to Fr. Michael as a gesture of appreciation for his service.

Adjournment The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Jane Cline